

Democratic Services

Riverside, Temple Street, Keynsham, Bristol BS31 1LA

Telephone: (01225) 477000 *main switchboard*

Direct Line: 01225 394414

Web-site - <http://www.bathnes.gov.uk>

Date: 10 July 2013

E-mail: Democratic_Services@bathnes.gov.uk

To: The Trustees of the Recreation Ground, Bath

Councillor David Dixon

Councillor Tim Ball

David Durdan

Don Earley

Chief Executive and other appropriate officers

Press and Public

Dear Trustee

Meeting of the Trustees of the Recreation Ground, Bath: Thursday, 18th July, 2013

You are invited to attend a meeting of the **Trustees of the Recreation Ground, Bath**, to be held on **Thursday, 18th July, 2013** at **6.30pm** in the **Council Chamber - Guildhall**.

The agenda is set out overleaf.

Yours sincerely



David Taylor
for the Trustees

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact David Taylor who is available by telephoning Bath 01225 394414 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** Members of the public may make a statement of relevance to the matters on the Agenda. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting David Taylor as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Meeting of Trustees of the Recreation Ground, Bath - Thursday, 18th July, 2013

at 6.30pm in the Council Chamber - Guildhall

A G E N D A

1. ELECTION OF CHAIR

To consider nominations and elect a Chair

2. ELECTION OF VICE CHAIR

To consider nominations and elect a Vice Chair

3. EMERGENCY EVACUATION PROCEDURE

The Chair will ask the Administrator to draw attention to the emergency evacuation procedure as set out under Note 6.

4. APOLOGIES FOR ABSENCE

5. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Trustees in any of the agenda items under consideration at the meeting. Trustees are asked to indicate:

(a) The agenda item number in which they have an interest to declare; and

(b) The nature of their interest.

Any Trustee who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Legal Advisor before the meeting to expedite dealing with the item during the meeting.

6. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

7. QUESTIONS AND STATEMENTS

To consider any Statements of relevance to items on the Agenda and any Questions notified to the Administrator 2 clear working days before the meeting

8. DECLARATIONS AND APPOINTMENT OF NOMINATED TRUSTEE

To confirm the appointment of Don Earley as the nominated Trustee for Fields in Trust and that the declarations of the first Trustees have been signed

9. GOVERNING DOCUMENT (Pages 5 - 22)

To consider and adopt the recommendations in the attached report

10. CONFLICTS OF INTEREST POLICY (Pages 23 - 30)

To consider and adopt the recommendations in the attached report

11. ADVISORS AND SUPPORT SERVICES (Pages 31 - 36)

To consider short and long term arrangements for advisors and support services as set out in the attached report

12. CO-OPTED TRUSTEES (Pages 37 - 42)

To consider a process for appointment of Co-opted Trustees as set out in the attached report

13. LEASE FOR TEMPORARY EAST STAND (Pages 43 - 46)

To agree terms of the lease for 2013/14 as set out in the attached report

14. WORK PROGRAMME

The Advisor to the Trustees to summarise the future work programme

15. DATE OF NEXT MEETING

To consider a date for the next meeting of the Board

The Administrator for this meeting is David Taylor who can be contacted on 01225 - 394414.